

# Pre- & Post-Conference Survey



## Before the Conference:

### **Sample Message to Families and Survey**

I'm looking forward to partnering with you this school year. Family conferences are scheduled to take place on [date]. As part of our partnership, I'd like to invite you to co-plan the agenda with me to be sure we're discussing what's most important to you. Please take this brief survey to let me know your priorities and to schedule our conference time.

- Student's name
- Who will be attending the conference?
- What's the most important thing for us to discuss during your child's conference?
- What questions do you have for me?

## Immediately After the Conference:

### **Sample Message to Families and Survey**

Thank you for attending the family conference. Please take a moment to provide your feedback on the conference experience.

1. I completed the pre-conference survey.  
Yes No
2. I felt engaged in the planning of the conference.  
Strongly Agree Agree Neutral Disagree Strongly Disagree
3. My concerns were addressed in the conference.  
Strongly Agree Agree Neutral Disagree Strongly Disagree
4. As a result of the conference, I better understand my child's social and emotional growth in the school setting.  
Strongly Agree Agree Neutral Disagree Strongly Disagree

## Ongoing Family Feedback

The questions below can help you assess if families are getting what they need from your family engagement efforts, including family conferences. Consider asking these questions of all families in your school community to identify trends and next steps for your family engagement approach.

1. I have a trusting relationship with my child's teacher.  
Strongly Agree Agree Neutral Disagree Strongly Disagree
2. I feel welcomed into the school community by my child's teacher.  
Strongly Agree Agree Neutral Disagree Strongly Disagree
3. I feel valued as a partner in my child's education.  
Strongly Agree Agree Neutral Disagree Strongly Disagree
4. The school respects my family's culture and identity.  
Strongly Agree Agree Neutral Disagree Strongly Disagree
5. My child's teacher shares positive information with me about my child.  
Strongly Agree Agree Neutral Disagree Strongly Disagree
6. My child's teacher communicates with me regularly.  
Strongly Agree Agree Neutral Disagree Strongly Disagree
7. My child's teacher keeps me informed about what my child should know and be able to do.  
Strongly Agree Agree Neutral Disagree Strongly Disagree
8. My child's teacher keeps me up to date with how my child is performing in class.  
Strongly Agree Agree Neutral Disagree Strongly Disagree
9. My child's teacher gives me strategies, tools and/or resources so I can support my child at home.  
Strongly Agree Agree Neutral Disagree Strongly Disagree

**Tip:** Consider including these questions in the post conference survey. Alternatively, you might elect to send this survey to families in between conferences to identify ways to continue strengthening your family engagement approach and strategies.